

Curriculum Vitae

Personal information

First name(s) / Surname(s) **Sahide Bajrami**
Address(es) 1221 Kamenjane, Macedonia
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Fax(es)
E-mail Sahide.b@live.com
Nationality Albanian
Date of birth 14.08.1987
Gender Female

Desired employment / Occupational field

Work experience

2019 to date
Ministry of environment and physical planning
Adviser of the Minister for economic issues
Dates 2007-2019
Occupation or position held High Collaborator for Local Economic Development (LED) and Partnership
Main activities and responsibilities
1. Prepare correspondence, reports, and materials for publications and presentation,
2. Setup Mayor's travels arrangements.
3. Prepare and maintain Mayor's expense report.
4. Setup and coordinate meetings and conferences.
5. Create, transcribe and distribute meeting agendas and minutes.
6. Managing the projects and filling applications
7. Preparing documents needed for LED
8. Meeting and identification of the business sector, especially women entrepreneurship
9. Organization of public events for promotion of the municipality
10. Member of BB LAG and engaged for implementation of its activities
11. Member of the Foundation EGALITE and cooperation for expansion of women's businesses
12. Member of UN Women Advisory Board, Macedonia
Name and address of employer Municipality of Bogovinje 1220, Bogovinje
Type of business or sector Public Sector

Tranning

- Training of women interested on business and women entrepreneurs on preparation of strategies, business plan and market research, EU Delegation, CCM- Tetovo 2019
- Training on preparation of the Integrated plan for local development, UNDP, Skopje 2018
- Training on the Sustainable Development Goals and Agenda 2030, UNDP/NDI, Struga, 2018
- Training on social inclusion, UNDP, Mavorovo, 2018
- Worldwide Conference LOCAL WORKS, USAID, Johannesburg, South Africa 2017
- Training for trainers on Gender responsive budgeting-UN WOMEN Ohrid, 2017
- Women in politics- NDI Struga, 2017
- Women in political and social sector US Department of State-USA,2016
- Conference on Interethnic Integration in Education, USAID-Macedonia, Skopje 2016
- Local democracy and social sustainability with a gender perspective ICLD Sweden, 2015
- Matra Patrol Decentralization, The Netherlands Ministry of Foreign Affairs, Hague- The Netherlands 2014
- Training on lobbying and advocacy, Konekt Association, Mavrovo, 2014
- Training for professionals and volunteers-Business Incubator, Education, Emplment and Equality for ethnic communities women EU project, Tetovo, 2013
- Seminar: Local finances, successful managing, responsibility and informing, University "Goce Delcev"-Shtip, 2013
- Establishing a school company organized by USAID at Skopje 2005
- Conference for young leaders organized by Conflict Management Centre at Struga 2005
- Virtual Company organized by USAID and Ministry of education and science Skopje 2006
- Strengthening the awareness for gender relations organized by ISC Krushevo 2004
- 2006-2009 Business and economy at State University of Tetova
- 2006-2002 general economy at secondary school "8 September" Tetovo
- 2002-1994 primary school "Sabedin Bajrami" Kamenjane

Title of qualification awarded

Bachelor in Business and economy

Principal subjects/occupational skills covered

Economy, management, account, microeconomics, macroeconomics, regional economy, statistics, basis of commercial law, analysis of financial reports, econometrics, budgetary accounting

Name and type of organisation providing education and training

State University of Tetovo

Level in national or international classification

VII/1 A

Personal skills and competences

Mother tongue(s)

Albanian

Other language(s)

Self-assessment

European level ()*

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		
Excellent	Excellent	Excellent	Excellent	Excellent	Excellent
Excellent	Excellent	Excellent	Excellent	Excellent	Excellent
Excellent	Excellent	Very good	Very good	Very good	Very good

English

Macedonian

Serb- Croatian

(*) [Common European Framework of Reference for Languages](#)

Technical skills and competences Using fax machine, photo copy machine, fax etc.

Computer skills and competences Windows, MSOffice package, internet.

Driving licence B – Category