

Curriculum Vitae



Personal information

First name(s) / Surname(s)	Lindita Shakiri
Address(es)	Bull. Jane Sandanski 77-3/14Skopje, Macedonia
Telephone(s)	Mobile: + 389 (0) 71 223 623,
E-mail	sakirilinda@yahoo.com
Nationality	Macedonian
Date of birth	12.07.1970
Gender	Female

Desired employment / Occupational field	Technical Director
--	---------------------------

Work experience	November 2017-onward
Dates	
Occupation or position held	Technical Director
Main activities and responsibilities	<p>Technical Director</p> <ul style="list-style-type: none"> • proposes measures and activities for the optimal operation of the enterprise • follows the development of technology in the area • performs other technical tasks by order of the director of the enterprise <p>and Head of PIU for Implementation the project of WWTP-Skopje</p> <p>The Project Implementation Unit [PIU] established within PE "Water supply and Sewerage - Skopje". Obligations of PIU is to manage the procurement, design, construction, and operation of a Central wastewater treatment plant (WWTP) for capital city of Skopje with a total capacity of 650,000 P.E. The Project will be governed under the FIDIC Conditions of Contract for Plant and Design-Build, First Edition 1999 (Yellow Book). The procurement phase of the Project has been successfully completed.</p> <p>Lead the implementation of the project for constructing and building of WWTP-Skopje (2018-onward)</p> <ul style="list-style-type: none"> • Implementing the procurement phase under the "Guide to Procurement for projects financed by the European Investment Bank (EIB) /Restricted Procedure/. • Active participation in drafting the Finance Contracts • Active participation in negotiating the Finance Contracts • Active participation in drafting Project Implementation Agreement • Active participation in negotiation the Project Implantation Agreement • Active participation in drafting the Grant Application Form for WBIF Investment Grant • Manages the Project Implementation Unit (hereinafter referred to as PIU) - by organizing, planning, directing and coordinating the activities of the PIU, at the same time proposing policies on the issues of the work scope of the PIU and providing initiatives for solving specific issues and problems, actively cooperates with the financial institutions and consultants involved in the preparation and implementation of the project. • The Head is responsible for coordinating and successfully operating the PIU, through timely and complete fulfillment of its tasks. • Is responsible for fulfilling the tasks of the PIU arising from the agreements signed in connection with the implementation of the Project, • Performs control, supervision and evaluation of the works and tasks carried out by the PIU and reports on its work, • Manages the distribution of the obligations and tasks of the other members of the PIU, in accordance with their special competence, • Draft Project proposals and coordinate steps toward full project implementation • Participates in regular meetings for monitoring the progress of the realization of the Project and, if necessary, prepares a note thereof, • Is responsible for the preparation of monthly, quarterly, annual and final reports related to the work of the PIU, as well as other materials and information from the scope of its operations, • Reports on any possible irregularities in the implementation of the project, • Provides all necessary information related to the work of the PIU for performing internal and external audit on the implementation of the project, • Performs other works entrusted to the PIU in accordance with the agreements signed in reference to the implementation of the Project, • Within work is obliged to respect the requirements for ethics and integrity in the workplace. • Ensure that legal affairs are handled appropriately and in accordance with domestic law

Lead the implementation of Inflow & Infiltration Project for Skopje's sewerage system (2020-2022)

- Implementing the procurement phase under the "Guide to Procurement for projects financed by the European Bank for Reconstruction and Development
- Manages and observing the Implementation of activities - by organizing, planning, directing and coordinating the consultant services, coordination and organizing the promoter's support for the consultant activities, providing initiatives for solving specific issues and problems, during the implementation.
- Participates in regular meetings for monitoring the progress of the realization of the Project and, if necessary, prepares a note thereof,

Dates	September 2006 –November 2017
Occupation or position held	Main engineer for cathodic protection
Main activities and responsibilities	Responsible for maintain of water supply system in Skopje
Name and address of employer	PC Water-supply and sewerage , Lazar Licenski , 1000 Skopje
Type of business or sector	Public Company for Distribution and Supplying of Water and Canalization
Dates	December 2004 – September 2006
Occupation or position held	State Secretary in the Ministry of Environment and Physical Planing
Main activities and responsibilities	State secretary in Ministry of Environment and Physical Planning While working as a State Secretary in Ministry of Living Environment of R. Macedonia I provided efficient and effective operation of the Ministry, as well as bringing together the body; manage the professional service body and gives guidelines on the management and other employees, responsible for human resource management and oversight and evaluation of 150 employees; responsible for promoting the organization and working conditions of the body, regularity and accuracy of the work on the cases and performing the duties of the body, and the implementation and realization of strategic plan, work program and budget of the body; care for timely implementation of decisions and conclusions of the Government, as well as guidelines and instructions the head of the body; participate in the work of the General College secretaries of state; coordinate the preparation of reports, proposals, programs information and other materials, and materials for meetings of the Government directly cooperate with the Secretary General of the Government, secretaries and other officials operate with other bodies; maintain an appropriate level contacts with domestic and international organizations, when it is authorized participate in the working bodies the Parliament and the Government and performs other things. While working as a State Secretary in Ministry of Living Environment of R. Macedonia I was responsible for many projects, and was being part of many conferences, where I had speeches for fitting subjects.

Name and address of employer Government of Republic of Macedonia, Ministry of Environment and Physical Planning,
Bull. Goce Delchev Nr. 18, 1000 Skopje

Type of business or sector Government of Republic of Macedonia

June 1997 - December 2004

Engineer for maintenance of the water supply system

Responsible engineer for maintenance of the water supply system

PC Water-supply and sewerage , Gjuro Strugar str, No.5, 1000 Skopje

Public Company for Distribution and Supplying of Water and Canalization

Dates

June 1997 - December 2004

Occupation or position held **Engineer for maintenance of the water supply system**

Main activities and responsibilities **Responsible engineer for maintenance of the water supply system**

Name and address of employer PC Water-supply and sewerage , Lazar Licenoski str, No9, 1000 Skopje

Type of business or sector Public Company for Distribution and Supplying of Water and Canalization

Education and training

Dates 2009 - 2012

Title of qualification awarded Master education

Principal subjects/occupational skills covered	Master of International Relations and Diplomacy
Name and type of organisation providing education and training	"University American College" Blvd. Treta makedonska brigada Nr. 60, 1000 Skopje Republic of Macedonia
Level in national or international classification	VII ²
Dates	1988 - 1994
Title of qualification awarded	Tertiary education
Principal subjects/occupational skills covered	Bachelor of Science in Technology and Metallurgy Engineering, major Metallurgy Engineering
Name and type of organisation providing education and training	"St. Cyril and Methodius" University Faculty of Technology and Metallurgy Str. Ruger Boskovic Nr. 16, 1000 Skopje Republic of Macedonia
Level in national or international classification	VII ¹

Trainings

Dates	May 2022
Name and type of organisation providing education and training	RCDN RCDN SToT 2A Program
Dates	February 2022
Name and type of organisation providing education and training	RCDN and ADKOM (Training Center) RCDN 2B Program WWTP Operation –Lessons Learned (Moderator)
Dates	December 2021
Name and type of organisation providing education and training	RCDN and ADKOM (Training Center) RCDN 2B Program WWTP Operation-Follow up (Moderator)
Dates	October – November 2021
Name and type of organisation providing education and training	RCDN and ADKOM (Training Center) RCDN 2B Program WWTP Operation –Peer exchange SM (Moderator)
Dates	July 2021
Name and type of organisation providing education and training	RCDN and ADKOM (Training Center) RCDN 2B Program WWTP Operation –Peer exchange EE (Moderator)
Dates	November –December 2020
Name and type of organisation providing education and training	ADKOM (Training Center) QW8 (Peer Exchange) WWTP-Sustainable operation (Lead Trainer)
Dates	October -November 2020
Name and type of organisation providing education and training	ADKOM (Training Center) WSP- Macedonian Standards for risk and crisis Management (Trainer)
Dates	September 2020
Name and type of organisation providing education and training	RCDN and ADKOM (Training Center) QW 8 (Peer exchange) -WWTP EE (Lead Trainer)
Dates	September 2020
Name and type of organisation providing education and training	RCDN RCDN (TMS)
Dates	September 2020
Name and type of organisation providing education and training	RCDN RCDN Training on RCDN Quality Standards for CD Product Development
Dates	July 2020
Name and type of organisation providing education and training	RCDN RCDN WW CD Programmes

Dates	December 2019-December
Name and type of organisation providing education and training	RCDN ToT for Learning from peers for Successful WWTP Projects
Dates	August 2019-September 2019
Name and type of organisation providing education and training	JICA –Japan On-Site Waste Water Treatment System
Dates	June 2019-June 2019
Name and type of organisation providing education and training	RCDN Generic Training ToT
Dates	January 2019-July 2019
Name and type of organisation providing education and training	ADKOM, IAWD Trainer for Water Safety Management
Dates	November 2018-November 2018
Name and type of organisation providing education and training	Joined Venture Institute Delivering Successful Projects
Dates	November 2018-November 2018
Name and type of organisation providing education and training	Bfpe, OSCE, RCC Woman of the Balkans
Dates	April 2015-December 2016
Name and type of organisation providing education and training	Swedish International Center for Local Democracy (ICLD) Mentor for empowering woman in politics
Dates	May-September 2017
Name and type of organisation providing education and training	Friedrich Ebert office in Belgrade Improving role of woman in society in the region
Dates:	May-November 2016
Name and type of organisation Providing education and training	Friedrich Ebert and Progress Institute Promotion for public Policies in Gender Equality sphere
Dates	October 2016
Name and type of organisation providing education and training:	UN Woman Gender budgeting in Macedonia
Dates:	January 2013- December 2013
Name and type of organisation providing education and training:	EU Council , Marshal Found Regional Academy for Democracy Justice and Security Cooperation
Dates:	Jun 2011-July 2011
Name and type of organisation providing education and training:	Council of Europe Summer University for Democracy Council of Europe

Dates: January 2011 – September 2011
 Name and type of organisation providing education and training: School for Public Policy " Mother Theresa" Trainer for Implementing Public Policy

Dates: September 2007 – March 2008
 Name and type of organisation providing education and training: COSMO Innovate Center IPA Project Management

Dates: April 2006, Venice, Italy:
 Name and type of organization providing education and training: Regional Center for Living Environment REC training for politics of maintainable development in the region (second level)

Dates: March 2006, Barcelona
 Name and type of organization providing education and training: Institute for public administration, Catalonia certificate for decentralization, supervision and coordination; exchanging experiences on a level of local authority in Catalonia

Dates: September 2005, Budapest:
 Name and type of organization providing education and training: (Regional Center for Living environment) REC training for politics of maintainable development in the region

Personal skills and competences

Mother tongue(s) **Macedonian**

Other language(s) **English, German, Serbian/Croatian, Albanian**

Self-assessment

English
Serbian/Croatian
Albanian

Understanding		Speaking		Writing			
Listening		Reading		Spoken interaction		Spoken production	
	excellent		excellent		Excellent		excellent
	excellent		excellent		Excellent		excellent
	Basic		/		Basic		/

Social skills and competences

- Patient with collaborators, remain calm under pressure, responsible.
- Professional working career in Public Enterprise and Governmental Ministries in Macedonia
- Professional experience in working on transboundary and regional projects
- Excellent communication and presentation skills.
- Ability to understand the political content of the issues

Organisational skills and competences

- Team leader worked with more people
- Proven experience in project implementation and development, writing project proposals and project evaluation
- Good experience in organization and coordination
- Proven managerial and administrative skills,
- Self motivating, dedicated to success in work.
- Great ability to handle multiple tasks simultaneously
- A strong capacity for effective team work and high flexibility in working hours

Computer skills and competences	MS Office – Word, Excel, Outlook
Artistic skills and competences	Movies, music
Other skills and competences	Jogging, fitness, swimming, skiing, biking, climbing
Driving licence	B Category

Additional information

Dates	April 2013 – April 2017
Occupation or position held	Councilor in The City of Skopje
Main activities and responsibilities	Member in Council of The City of Skopje <ol style="list-style-type: none"> 1. Head of the council commission for education 2. Member of the council commission for social care and equal possibilities 3. Member of the council commission for Local Economic Development 4. Member of the council commission for Environment
Dates	April 2009 – April 2013
Occupation or position held	Councilor in The Municipality of Aerodrom
Main activities and responsibilities	Member in Council of The Municipality of Aerodrom <ol style="list-style-type: none"> 1. Coordinator of Council Group 2. Head of the commission for social care

Publications:

- Author of document for Public Policies "Challenges in the operation of PE during a pandemic, ADKOM, December 2020
- Author of document for Public Policies "With modern mechanization for better services of PCE", ADKOM, December 2019
- Author of document for Public Policies "Empowering role of rural woman" in Republic of Macedonia, Forum for Gender Equality in Countries of Western Balkan, Friedrich Ebert, 2016
- Author of document for Public Policies "Single mothers-victims of multiply violence", First forum for Gender Equality, Friedrich Ebert, 2016
- Author of document for Public Policies Ohrid Framework agreement –Integration or Desintegration of Macedonian Society, published by Progress Institute and Friedrich Ebert Stiftung, October 2012
- Participant of Forums for Interethnic relations – Dialogue between the Government and the Opposition parties, organized by the Swiss Embassy and the US Embassy, from 2002 - 2006
- Participating and lecturing on seminars and trainings for Local Democracy, Good Local Governing, Empowering woman in politics, Gender Equality, from 2002 – 2015
- Author of columns and analysis about political situation in Macedonia and Western Balkan Countries, from 2002 – 2015

Conferences participation and presentations:

- September 2000, Conference for water supply and sewerage, ADKOM
- May 2005: Budapest,presentation Congress on the occasion of 15 year of existence of REC
- June 2005, Part of the delegation for the REC, headed by Prime Minister of R. Of Macedonia
- September 2005: presentation on the World Conference for treating hard waste, held in San Hose, Costa Rica.
- November 2005: presentation on Conference of The World Assembly of UNECE in Athens, about "Maintainable development in the region".
- December 2005: presentation on the conference for cross-state water held in Berlin by the World Bank
- December 2005,Geneva, presentation on Second Conference UNECE
- January 2006 Bruxelles: working meeting with European commissars in the frame of Sub-committee for transport, energetic and living environment. President for R.Macedonia.
- January 2006 Vienna: part of the bilateral meeting between ministers of living affairs of Austria and Macedoni
- March, 2006: presentation on "Ministry Conference for maintainable development"- Villnus, Lithuani
- March 2006, Budva, Montenegro: head of the delegation , presentation on the Ministry Congress for regional cooperation for living environment
- March 2006, Ljubljana: head of the delegation for the bilateral meeting between the ministries of Slovenia and Macedonia on a level of state secretary, held in Ljubljana, Slovenia. Appointing the bases for the training project between these ministries for using the IPA founds.
- June 2006, Part of the Ministerial Bilateral meeting for Environment and Phisical Planing
- September 2008, Vienna, World IWA Congress, participants
- February 2018, Abania, Presentation on Conference for trilateral cooperation between Macedonia, Albania and Italy in a field of water
- March, 2018, Kopaonic, Presentation on Conference for Water and Waste water in the Region
- April, 2018, Ohrid, Panelist on Conference for Water and Waste Water , ADKOM
- March 2019, Sarajevo, Panelist on Conference for Improving Water and Waste Water System in Bosnia
- December 2019, Skopje RENEXPO, Renewable Energy , Energy Efficiency , Waste and Water
- December 2019 , Strategic Infrastructure Leadership Forum, Malaga Spain

Contact references :

Kaja Sukova (Current State secretary in Ministry of Environment and Physical planning)
Kaja Sukova (kajasukova@yahoo.com)

Zarko Ivanovic (Technical Director in JP Vodovod I kanalizacija")
Zarko Ivanovic zarko.ivanovic@vodovod-skopje.com.mk

Orhideja Kaljosevska (IFICO) | [IFICO Representative North Macedonia](#)
Orhideja Kaljoshevska <orhideja.kaljoshevska@ificoord.eu>